



School Engagement Manager Job Description

Are you an experienced education sales person who wants to work in a fulfilling, growing nonprofit environment? Reading In Motion, a nationally recognized nonprofit organization, is seeking a School Engagement Manager to join our Chicago team.

The School Engagement Manager is a full-time, salaried position that will work with schools in the Chicago area.

As a Reading In Motion School Engagement Manager, you will:

- Obtain new school contracts to meet Reading In Motion's yearly goals and long-term strategic plan goals
- Renew current Reading In Motion schools
- Foster relationships with administrators in current and new Reading In Motion schools
- Collaborate with Reading In Motion colleagues on various projects
- Consistently update and maintain CRM
- Work with other colleagues on social media tools and outreach
- Build relationships within the education community through networking events and conferences
- Report to the Director of Education and collaborate with colleagues to achieve overall team goals

Skills and qualifications include:

- Bachelor's degree required, and at least 2 years of sales experience, preferably in educational sales
- Successful and consistent achievement of yearly sales goals
- Working knowledge of local educational environment. Knowledge of early childhood literacy, Chicago Public Schools and area charter school networks are plusses but not required
- Experience using customer relationship management tools is a plus
- Excellent oral, written and interpersonal communication skills.
- A goal-oriented personality who is resilient and creative when faced with shifting challenges and opportunities
- Exceptional work ethic and track record of personal initiative and achievement
- Comfortable using metrics and data to support goals
- Demonstrable interest in the mission of Reading In Motion

Send cover letter and resume to: hr@readinginmotion.org.

NO PHONE CALLS OR WALK-INS TO READING IN MOTION, PLEASE.

Reading In Motion is an Equal Opportunity Employer